



Principal's copy

BASIC EDUCATION DEPARTMENT
DepEd School ID No. 403019

COMPLETION OF GRADE

Date: _____

Cleared Accounting: _____ Name and Signature _____ Date _____

The Principal

Dear Sir/Ma'am:

This is to certify that Mr./Ms. _____ of Grade _____ Section _____ has complied/completed all the requirements for _____ for the _____ Semester of the (subject)

School Year 20____ - 20____ and has earned the following Quarterly Grades which compose his/her Semestral Final Grade as indicated below.

Reason (s) for incomplete : _____

First Quarter Grade	Second Quarter Grade	Third Quarter Grade	Fourth Quarter Grade	FINAL GRADE
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Truly,

Noted by: _____

Approved by: _____

Subject Teacher
(Name and Signature over Printed Name)

HS Coordinator
(Name and Signature over Printed Name)

Principal

Facilitated by: _____
(Name and Signature)
Faculty/Personnel-in-Charge, Completion

Received by: _____
Name and Signature _____ Date _____

"To maintain the highest standards of Quality, Health, Safety, Environmental Protection and Pollution Prevention in our consistent drive to satisfy and strive stakeholders' expectations"



BASIC EDUCATION DEPARTMENT
DepEd School ID No. 403019

Student's copy

COMPLETION OF GRADE

This is to certify that Mr./Ms. _____ of Grade _____ Section _____ has complied/completed all the requirements for _____ for the _____ Semester of the (subject)

School Year 20____ - 20____ and has earned the following Quarterly Grades which compose his/her Semestral Final Grade as indicated below.

First Quarter Grade	Second Quarter Grade	Third Quarter Grade	Fourth Quarter Grade	FINAL GRADE
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Prepared by:

Noted by: _____

Approved by: _____

Subject Teacher
(Name and Signature over Printed Name)

HS Coordinator
(Name and Signature over Printed Name)

Principal

Facilitated by: _____
(Name and Signature)
Faculty/Personnel-in-Charge, Completion

Date

"To maintain the highest standards of Quality, Health, Safety, Environmental Protection and Pollution Prevention in our consistent drive to satisfy and strive stakeholders' expectations"

/eh

“To maintain the highest standards of Quality, Health, Safety and Environmental Protection in our consistent drive to satisfy and strive stakeholders’ expectation.